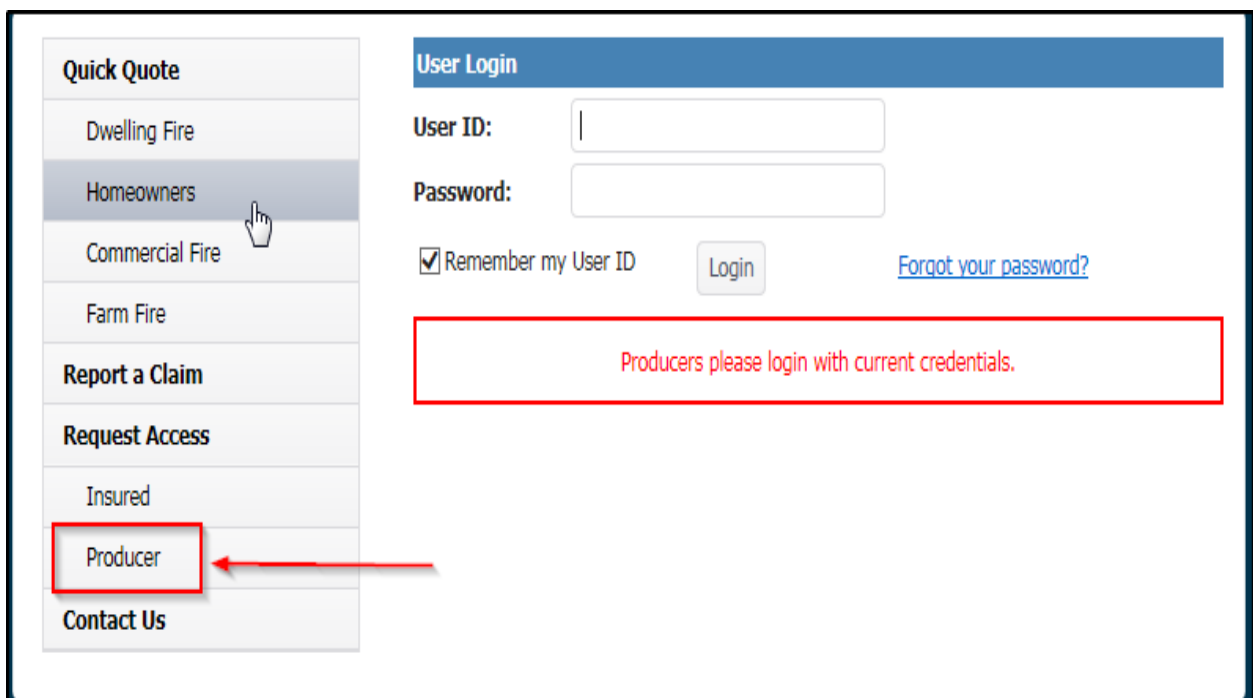


INITIAL PRODUCER REGISTRATION INSTRUCTIONS

If you have previously written a policy through the Kentucky FAIR Plan and have registered as a producer, it is not necessary to register again on this system. You will use your existing user ID and password and will then be prompted to create a new password.

If you have not previously registered with the Kentucky FAIR Plan as a user, complete the following steps:

- From the Sign-in screen, select the “Producer” button.



The screenshot displays the 'User Login' interface. On the left is a vertical navigation menu with the following items: 'Quick Quote', 'Dwelling Fire', 'Homeowners', 'Commercial Fire', 'Farm Fire', 'Report a Claim', 'Request Access', 'Insured', 'Producer', and 'Contact Us'. The 'Producer' item is highlighted with a red box and a red arrow pointing to it from the right. The main content area is titled 'User Login' and contains a 'User ID:' field, a 'Password:' field, a 'Remember my User ID' checkbox, a 'Login' button, and a '[Forgot your password?](#)' link. A red-bordered box at the bottom of the main area contains the text: 'Producers please login with current credentials.'

- Complete the “Request a Portal Account” box.
- All fields shaded yellow must be completed.
- CAPTCHA text must be entered within the CAPTCHA box.
- Select “Submit Request”.

Request a Portal Account

This form is for agents holding an active license in the state of Kentucky who wish to register as a producer for the Kentucky FAIR Plan Reinsurance Association.

Reminder:
Producers do not have binding authority.

The actions of a producer are deemed to be the actions for the applicant and are not the actions of the Plan. Insofar as the producer is acting as an agent of any party in connection with actions under this or any other section of the Plan, the producer shall be deemed to be the agent of the applicant and not the agent of the Plan.

Producer Information

Name under which you are licensed or registered to do business:

Name under which you will be doing business with us (if different from above):

Contact Name Mailing Address

Telephone City

Fax State

E-mail Zip Code

License Information

Kentucky Department of Insurance Number

Select Tax ID/SSN...

I attest that my license with the Kentucky Department of Insurance is active and in good standing.

cy5qma CAPTCHA TEXT

Refresh CAPTCHA BOX

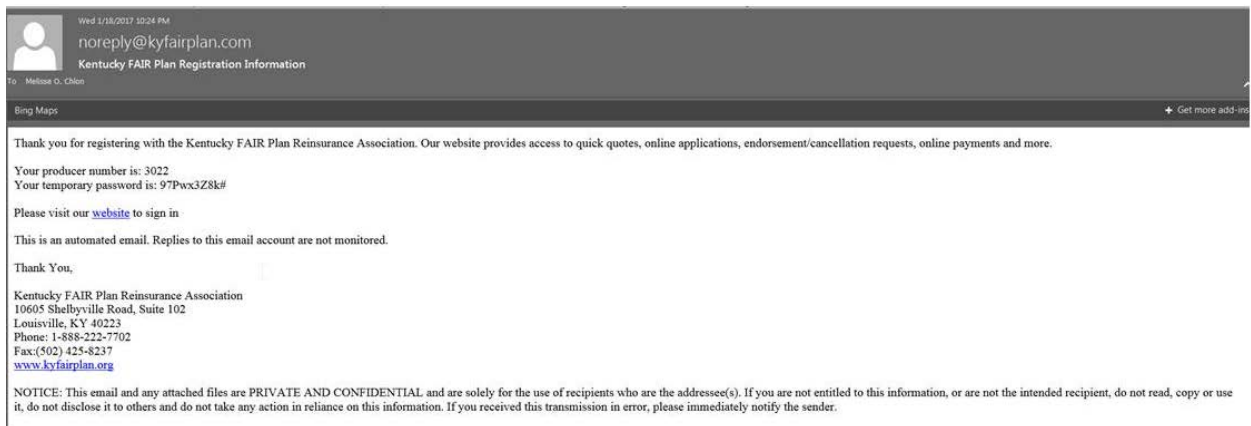
Submit Request

- The registration application will be reviewed and may take up to 2 business days to assign a producer number.

Your request has been submitted

Thank you for registering with the Kentucky FAIR Plan Reinsurance Association. You will receive an email in the next 1-2 business days with your producer credentials.

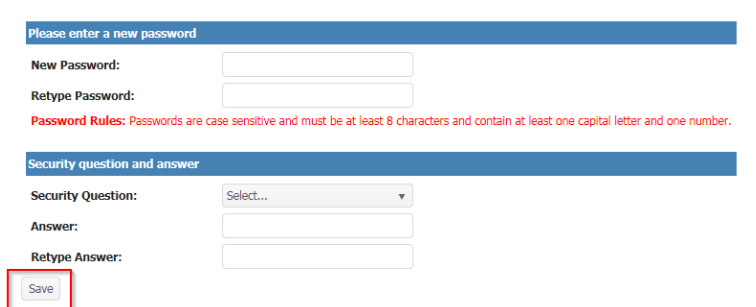
- The assigned FAIR Plan producer number and temporary password will be emailed to the email address that was submitted above.



- Enter your new producer number and temporary password.



- The user will be prompted to change their password and create a security question.
- Click "Save".



- Once you have a producer number, you may log into your portal to access:
 1. Quick Quotes
 2. New Application Submissions
 3. Endorsement Requests
 4. Cancellation Requests
 5. Submitting a payment / Billing information
 6. Reporting a Claim

****IMPORTANT NOTE****

While you are awaiting your login and password, you can access Quick Quotes only.